

BETHEL PARK MUNICIPAL AUTHORITY

3100 Piney Fork Road

South Park, PA 15129-9001

REGULAR MEETING MINUTES

January 23, 2025

Contact Information: sdunn@bethelparkpa.gov

1 Call Meeting to Order

a.) Chairman James Hannan called the meeting to order at 7:12 PM.

2.) Roll Call

a.) Secretary Beaver called the roll. Present for roll call: Messrs.: James Hannan, William Ruhl, Daniel Cheberenchick, Bruce Beaver, Tim Moury and Michael Janosik. Mr. Brodnos was excused.

Also present: Mr. Joseph Gaydos, Gaydos Law PC; Mr. Dan Goodwin of Wade Trim; Mr. Scott Dunn, WWTP Supervisor; Mr. Jake Miller, Assistant Plant Supervisor; Ms. Abigail Corrigan, Bethel Park Sanitary Sewer Engineer; Ms. Kristen Denne, Bethel Park Municipal Manager; Mr. John Oakes, Bethel Park Council President, and Mr. Joe Janosik, Bethel Park Council Ward 5.

3. Approval of Minutes

a.) Motion: Mr. Moury motioned to approve the minutes of the 12/12/2024 Authority Regular Meeting. Mr. Ruhl second. Roll call was 5-0 with Mr. Cheberenchick abstaining since he did not attend the meeting. Motion carried 5-0.

4. Municipal Engineering Reports- South Park, Bethel Park

a.) Mr. Beaver reported on South Park Township's projects:

i.) South Park's project will be open for bid February 5, 2025 and is scheduled to be awarded March 3, 2025. The project is on the street now.

ii.) The project includes numerous lining repairs, cctving, and cleaning.

iv.) The CDBG Projects for 2024 and 2025 were submitted to Allegheny County. The 2024 CDBG Project was awarded to South Park. However, the Township has not received a go ahead as yet.

b.) Ms. Corrigan reported on Bethel Park's projects:

i.) Bethel Park projects are officially on the street. The bid opening is scheduled for February 12, 2025 with a mandatory pre-bid meeting February 4, 2025.

ii.) As with every year, there are 4 different projects- lining, excavation, repairs and manhole rehabilitation. This work will be part of the remaining Consent Order construction. This work will be done on the ALCOSAN side.

iii.) If there are funds available at the end of 2025, Ms. Corrigan will schedule work on the Piney Fork side.

iv.) Ms. Corrigan is working on coordinating PennDOT projects -the Connor Road Bridge Project and work on Rt. #88 raising manholes in conjunction with the bridge project. The Board discussed the Connor Bridge Project.

v.) The Lateral Ordinance for Bethel Park requiring inspection and of laterals at Point of Sale is fully implemented. Ms. Corrigan will update the Board on repairs since they count as source flow reduction projects.

vi.) Consent Ordinance discussions have started about negotiations for Phase # 3 of the Consent Order. 3 Rivers Wet Weather formed a committee on source flow reduction and flow targets which Ms. Corrigan will sit on to provide input.

vii.) The KLH proposal will be discussed under the Solicitor's Report.

c.) Reorganization Meeting Clarification

i.) Mr. Dunn asked Mr. Cheberenchick if the Key Bank Depository arrangements would be made. Mr. Cheberenchick replied that he would go to Key Bank and provide the information needed.

5. Facility Discussion and Superintendent Report

a.) Mr. Miller reported on the WWTP and LRPS:

i.) The weather was a major issue this week. Ice was on the filters which staff needed to break up.

ii.) There is a frozen water sensor on the press.

iii.) The support filters for the trickling filter #2 arrived today and will be installed in the near future.

iv.) The alum feed remains off and will be started up when weather permits. The feed will start off at around 150 and be adjusted as the results require.

v.) Staff replaced a water shield pump in the raw sewage room.

vi.) 2 raw sewage pumps clogged with rags were cleaned.

vii.) Staff rebuilt the digester re-circling pump with a new shaft, bearings and seals. A second re-circling pump will also need to be rebuilt.

ix.) The gutters were deiced.

x.) The Fire Department meeting was cancelled due to weather and rescheduled to March 3, 2025.

xi.) Mr. Dunn completed the lost of pumps. The ELCON Proposal is still there.

xii.) There was nothing to report on LRPS.

viii.) There is no additional information on the Representative Summer Lee Grant.

6. Wade Trim- Professional Engineering Services Report

Mr. Goodwin reported on the following:

a.) Headworks Project (HWP)

i.) Mr. Goodwin stated that the BPMA was in the peer review process and the HWP would be discussed later in the meeting.

ii.) Mr. Goodwin stated that they have been meeting with the Waste Management Group about phosphorous sampling and requirements.

iii.) Mr. Goodwin advised the Board letter sent registered mail requesting exactly what information the BPMA needs on the landfill leachate. They are aware of what information the BPMA expects to receive from them. There are 4 specific items pertaining to the BPMA NPDES Permit that are requested in the letter- phosphorous, cyanide, PFAS and copper.

iv.) Mr. Moury requested that Mr. Miller include the Waste Management numbers for phosphorous on the tracking report he compiles. Mr. Miller agreed.

b.) Marshall Blair Planning Module

i.) Mr. Goodwin explained the Marshall Blair Planning Module. The plan calls for 1 edu for the subdivision. Wade Trim completed their review of the planning module documentation. There is capacity for 1 edu and Wade Trim recommends the module be approved.

ii.) Mr. Hannan called for a motion approve the Marshal Blair (Bethel Park) planning module for 1 EDU as presented by Wade Trim. Mr. Moury motioned to approve. Mr. Ruhl seconded. Roll call was unanimous at 5-0. Motion carried.

c.) LSA Grant

i.) Mr. Goodwin reported that here seems to be a new person overseeing the Grant review since he received a request for information he had previously sent. He provided the documentation as requested.

ii.) Mr. Goodwin added that he does not expect to hear on the County or State Grants until September 2025.

ii.) Mr. Goodwin stated that the new Bethel Park Municipality Assistant Manager, Mr. Jahad Burns, has significant experience with grants. Mr. Burns contacted Mr. Goodwin to verify that the LSA Grant information is on record with the Municipality. Mr. Goodwin feels that Mr. Burns will be a valuable asset when applying for grants.

d.) Annual Report Update

i.) The Cap/TAP Report has been submitted and DEP approval received.

ii.) The Annual Sewer Recommendations Report was submitted in December 2024. Mr. Moury requested a copy of this report. Mr. Goodwin will provide the copy.

iii.) The report Wade Trim is working on now is the Expanded Sewer System Report for the Fiscal Year (ESSRFY). This report is required each year for the audit. Mr. Goodwin is working with Ms. Lisa Lapaglia, Bethel Park Municipality Finance Director, on financial figures for the report.

iii.) The ESSRFY will be available for the Board's review in February 2025.

iv.) Wade Trim is working on the Chapter 94 Reports for 1. ALCOSAN and 2. Piney Fork. The ALCOSAN Chapter 94 Report is due March 1, 2025 and the Piney Fork Chapter 94 Report is due April 1, 2025. The reports will be reviewed and approved at the BPMA meeting a month before they are due.

v.) Mr. Ruhl asked Mr. Miller if additional sampling can be done periodically on the creek to determine what is coming down the creek. The Board discussed sampling costs and reporting requirements.

7. Financial Report

a.) Treasurer's Report

i. Mr. Cheberenck reported on the accounts held at the Bank of New York Mellon as of December 31, 2024.

8. New Business

- a.) There is no new business.

9. Old Business

- a.) Mr. Dunn reported that he received information that there will be a major new land development planning module from South Park Township for the golf course. The surveyors are working now.

10. Chair Announcements

- a.) Mr. Hannan announced that there is new Board member training scheduled for March 2025 at the Double Tree in Mars, PA on March 20, 2025. Mr. Oaks introduced Mr. Mike Janosik to the Board members and professionals.

11. Requisitions

- a.) Mr. Goodwin presented the following January 2025 Requisitions to the Board:
 - i. General Fund A: The payees are: Board members, Gaydos Law, PC and secretarial services.

The January 2025 General Fund Requisition A TOTAL is \$4,548.19

ii.) Mr. Ruhl motioned to approve. Mr. Cheberenck seconded. Roll call was unanimous. Motion passed 6-0.

- iii. General Fund B The payees are: Wade Trim.

The January 2025 General Fund Requisition B TOTAL is \$4,852.78

iv. Mr. Cheberenck motioned to approve. Mr. Ruhl seconded. Motion passed 5-1 with Mr. Moury voting no because he requests a more detailed description of the expenses.

12. Solicitor's Report

Mr. Gaydos discussed the following with the Board:

a.) Invoicing process for review of Planning Modules and related documents Resolution

- i.) Mr. Gaydos explained that although the January 23, 2025 Regular Meeting Agenda calls for an approval of the Planning Module Resolution, after considering procedures and processes for the planning module reviews, he noted important factors which require coordination with South Park Township and internally within the Municipality. Mr. Gaydos discussed the factors with the Board.
- ii.) Mr. Gaydos stated that he has a Draft Resolution which he suggests be distributed for feedback on language and legislation from South Park and their solicitor and Bethel Park Municipality and their solicitor. After further discussion, the Board agreed.

b.) Non-Disclosure Agreement (NDA) with KHL Engineers

- i.) Mr. Gaydos stated that he received the Non-Disclosure Agreement and related documents from Ms.

Corrigan. He did not have any issues with the documents or Non- Disclosure Agreement as it is a standard engineering agreement.

ii.) Mr. Gaydos explained 2 factors to be aware of in the NDA.

Factor #1 is confidential information must be designated as confidential to be protected.

Factor #2 is could be problematic if the materials given if firms preparing proposals for the peer review contained confidential information the information would not be covered in the NDA. Ms. Corrigan replied that the proposal information was based on the RFQ which contained public information.

c.) BPMA Property EQT Wants to Acquire

i.) Mr. Gaydos advised the Board that EQT contacted him again about the small parcel of land they want to acquire. Mr. Gaydos again responded that the Board was not interested in selling the property. Mr. Gaydos informed EQT that possibly under the right circumstances the Board may consider leasing the property. Mr. Gaydos discussed leasing terms with EQT. Mr. Gaydos reviewed EQT's offer with the Board. The Board agreed to put the EQT offer on the February 2025 Agenda for further consideration.

d.) 3RWW Meeting

i.) Mr. Gaydos advised the Board that he would attend the February 12, 2025 3 Rivers Wet Weather Solicitors' Meeting on behalf of the BPMA.

13. KLH Engineers' Review and Non- Disclosure Agreement and Evaluation of WWTP Expansion Agreement

a.) KLH Engineers' Non-Disclosure Agreement

i.) Mr. Hannan called for a motion to approve the KLH Non-Disclosure of Authority Information Agreement. Mr. Moury motioned to approve. Mr. Janosik seconded.

ii.) Roll Call: Mr. Ruhl- NO Mr. Hannan- YES Mr. Moury- YES Mr. Janosik- YES Mr. Beaver- YES Mr. Cheberenchiick was not available for the vote. Motion carried 4-1.

b.) Evaluation of WWTP Expansion Agreement

i.) Mr. Hannan called for a motion to accept the proposal from KLH Engineers to provide review and evaluation services concerning the proposed capital expansion of the wastewater treatment plant. Mr. Moury motioned to approve. Mr. Hannan seconded.

ii.) Roll Call: Mr. Ruhl- NO Mr. Hannan- YES Mr. Cheberenchick- NO Mr. Moury- YES Mr. Janosik- ABSTAIN Mr. Beaver- NO

iii.) The vote was 3-2 therefore no determination was made.

iii.) The Board agreed to further discuss the proposal. After further discussion and clarification, Mr. Cheberenchick withdrew his NO vote. The Board agreed to revote. I

iv.) Roll Call: Mr. Ruhl- NO Mr. Hannan- YES Mr. Cheberenchick- YES - Mr. Moury- YES Mr. Janosik- ABSTAIN Mr. Beaver- YES. Motion carries 4-1 with 1 abstention.

iv.) Mr. Hannan stated that the workshop meeting February 13, 2025 will be a kick-off meeting with KLH Engineers expectations and perceptions for proceeding.

14. Adjournment

i. **With no further business to discuss, Mr. Ruhl motioned to adjourn. Voice vote was unanimous.**

Meeting adjourned at 8:05 PM.



Bruce Beaver, Secretary

Date

Next Authority Workshop Meeting 2/13/2025 @7:00 PM / Piney Fork WWTP